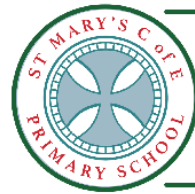


ST MARY'S CHURCH OF ENGLAND PRIMARY SCHOOL PROSPECTUS 2024/25



**ST MARY'S CofE
PRIMARY SCHOOL**



"Be courageous; be strong. Do everything in love".

1 Corinthians 16 vs 13-14

Enabling children to flourish and succeed

Headteacher: Mrs Laura Oakes
Chair of Governors: Dr Julia Pointon
St Mary's CE Primary School, Brampton Road, Melton Mowbray, Leicestershire LE13 0NA
Tel: 01664 562500 | Email: office@stmarys.risemat.co.uk | Website: www.st-marys-school.co.uk

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WELCOME TO OUR PRIMARY SCHOOL

St Mary's is a vibrant and inclusive school community, located in the heart of Melton Mowbray. We are committed to providing a nurturing and stimulating environment where every child is encouraged to thrive, feel valued, and achieve their full potential.

Our school is set within spacious, attractive grounds and offers a wide range of outdoor facilities, including trim trails, a woodland area, and a large sports field. From active play to quiet reflection, our outdoor spaces support both physical wellbeing and imaginative exploration.

We're also excited to introduce our brand-new outdoor learning space for the 2025/2026 academic year – designed to enrich our curriculum and inspire hands-on learning in nature.





Rise MULTI-ACADEMY TRUST

St Mary's C of E Primary School is part of the Rise Multi Academy Trust, this is a family of schools who work with and for each other. The vision and values of Rise show how there is great importance on what the Trust do and how they do it. Their values underpin interactions with each other and strengthen the sense of family, children are placed at the heart of everything that is done. The RISE team of staff are skilled, hardworking and committed to developing all your child, not just their academic ability. The trust recognise that success for every child will be different and that is celebrated.

We strongly believe that children should enjoy coming to school every day and actively encourage parents to be closely involved in their child's education. We look forward to working together in partnership with your family and are always here to answer questions or queries.

[Rise Multi Academy Trust Website](#)

www.risemat.co.uk

School Vision



**ST MARY'S CofE
PRIMARY SCHOOL**

Rise



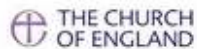
Be courageous, be strong. Do everything in love
1 Corinthians 13-14

Flourish and Succeed



Transforming the lives of children and young people

Educating for wisdom, hope, community and dignity



Our Vision

Be courageous; be strong. Do everything in love." 1 Corinthians 16 vs 13-14

Our school vision encourages us to look towards what is the right action and always act in love and compassion. We use this advice in all situations, every day. We show that we act in love in the way that we teach, the way decisions are made, the way we speak and act towards each other, and the care & ambition we have for one another. We show our love for the wider community by sharing in acts of worship, selfless action (charity) and other expressions of Christian togetherness.



OUR SCHOOL VALUES AND ETHOS

Our Values

St Mary's C of E Primary School encourages and promotes Christian Values.

Our pupils, governors and staff members chose our six key values:

To serve others



To be respectful



To be thankful



To be kind



To be truthful



To Persevere



STARTING SCHOOL

Children are admitted to St Mary's on a full-time basis at the beginning of the school year in which they turn five. To support a smooth transition, all pupils begin with a short induction period, during which families are encouraged to become familiar with our school environment, routines, and staff.

If a child joins us mid-term, every effort is made to ensure they feel welcomed and quickly become part of our school community. Should any difficulties arise during the settling-in period, we encourage parents and carers to contact us promptly so we can work together to provide the right support.

All children living within our catchment area are eligible for admission. For first-time applications, families should apply via the Local Authority (LA) website (details below).

Our Published Admissions Number is 30. Full details of the school's admission policy can be found on our school website www.st-marys-school.co.uk and further advice may be sought from the Allocations Section, Access and Welfare Service at County Hall, Leicester, 0116 305 6684.

Details on Leicestershire County Council's school admissions policy can be found by following the link below:
http://www.leics.gov.uk/index/education/going_to_school/school_admissions_and_pupil_services/admissions/admissions_useful_information.html

If you have any further questions, please contact our admin team at the school on 01664 562500 or by emailing us at office@stmarys.risemat.co.uk



CURRICULUM

Our exciting and aspirational curriculum is based on the statutory requirements of the National Curriculum along with the non-statutory guidance on PHSE and Citizenship and the Locally Agreed Syllabus for RE. We work hard to ensure that all teaching and learning is engaging and relevant to pupils, further information about the curriculum for each year group can be found on the school website under the Information tab. We also offer a wide range of sports activities beyond the statutory PE curriculum and children can join clubs to develop their physical skills.



School day

School opens: 8.40am

School begins: 8.50am

Break: 10.30 - 10.45am

Lunch: 12.00 - 1.00pm

Collective Worship: 2.50pm

School day ends: 3.20pm



SUPPORTING YOUR CHILD



INCLUSION

As a school we strongly oppose racism and discrimination in any form. We promote equal opportunity for all, and our policies are inclusive to ensure we all work together to promote a deep understanding of the rich diversity of cultures today. We carry out an accessibility audit each year and are confident we can meet the diverse physical and educational needs of our pupils. No pupil will be declined admission based on disability. We work with a range of outside agencies to ensure the needs of disabled pupils are fully met and this is reviewed annually in consultation with parents. Please inform us if you or your child has a disability which may make access to any part of the school or curriculum difficult so we can ensure all reasonable adjustments are made.

SPECIAL EDUCATION NEEDS AND DISABILITY (SEND)

The Governors and staff work hard to ensure that children with SEND have access to a fully inclusive curriculum and can take part in everyday activities. We will always consult parents if we feel that a child needs special support with learning and parents are encouraged and helped to express their views and all staff work towards supporting these children effectively and boosting their self-esteem.



SUPPORT FOR CHILDREN

Children with SEND will receive specific help from their class teachers, the SEND co-ordinator and Learning Support Assistants. Where necessary, the school and parents will consult with and receive advice from various outside agencies. The progress for children with SEND is assessed and reviewed and individual or group education plans are produced accordingly.

PARENTAL INVOLVEMENT

We strongly encourage parents, carers and guardians to be involved in our school in a variety of ways.

Guardian Consultations Twice a year parents are invited to attend an appointment with class teachers to discuss their child's progress and attainment, and all staff are available at the end of each day.

FoSMS (PTA) We have an active PTA who are always looking for more support. They meet once a month. Please feel free to contact them via email fosms.stmarysmelton@gmail.com or via their FB page [Friends of St Mary's School, Melton Mowbray](#)

Volunteer within School We are always looking for help with school events and reading with children or you may wish to become a governor at the school.

Contact with your child's teacher If you ever need to speak to your child's teacher, the best time to do this is at the end of day when the children come out of school. If a message needs to be passed to a teacher first thing in the morning you can discuss it with Mrs Oakes in the playground or visit the office. You can also ring or email during the day and a teacher will always ensure they get back to you within 24 hours.



SCHOOL INFORMATION AND SERVICES

Breakfast Club

There is a breakfast club open to children who attend St Mary's which is independently run by Little Robins Pre-School, who are based within the Community Centre at St Mary's. Their contact details are:

Phone: 07493 843 523

Email: lrpsteachers@gmail.com



After School Wraparound Care

Most parents who require wraparound care after school use Woodlands. Please see their website www.parklanekids.co.uk/woodlands/after-school-club

After School Clubs

We offer a variety of paid after-school clubs run by an external provider, giving children the chance to explore new interests and develop skills beyond the classroom. Previous clubs have included LEGO building, archery, gymnastics, and football. The theme changes each half term, and we share details with families in advance so children can choose activities that excite them.

COLLECTIVE WORSHIP

Collective Worship is an important part of everyday life at St Mary's C of E Primary School. We enjoy getting together as a school, listening to stories, discussing events and singing together. Children can play an active part in our worship by lighting the candle, choosing the songs and joining in with prayers (Collective Worship Leads)

St Mary's School Prayer

Dear Lord

Thank you for our amazing school.
Thank you for all you have given to us.
Give us the strength and courage to
forgive others,
And help us to be kind in what we say
and what we do.

Amen

REPORTING TO PARENTS

A positive and supportive link between home and school is very important to us here at St Mary's. This can help your child realise both of our roles and the importance of them. Your child will learn more readily in the secure and happy environment that such a link can provide. We will keep you informed about your child's progress and of any concerns we might have. Please let us know of any factors at home that might affect your child during the day. As well as the two-yearly appointments with your child's class teacher, we also produce an annual report which is sent at the end of the summer term.

SCHOOL HEALTH SERVICE

If you have any concerns about medical matters including bedwetting, soiling and behaviour at home, you can contact the School Nurse team, who will be happy to discuss your concerns and offer help as appropriate. [Health for Kids - School Nurses Team](#)



ILLNESS AND ABSENCES

If your child is taken ill at school, we will contact you. Children are not allowed to go home alone on their own if they are unwell.

If your child is absent from school through illness, please contact the school office by 9am on 01664 562 500 or emailing office@stmarys.risemat.co.uk



We ask that you try and arrange GP and dentist appointments outside of school hours. If this cannot be avoided, please notify the school office and provide proof of appointment. Please advise school of a collection time and what time you expect your child to return.

For all other absences, Headteachers are unable to grant any leave of absence during term time unless there are exceptional circumstances. If you need to take your child out of school and it's not due to medical reasons, please complete an absence request form, which is available from the school office.



MEDICINES

If your child has been prescribed a medicine by their doctor and a dose is required during the school day, you will need to complete a medical requirement request form to enable school staff to administer it on your behalf, please schedule doses so that school only administer one dose per day. We are normally unable to give over-the-counter medicines to children during the school day. Parents must make arrangements to administer these medicines to their children themselves. However, if this causes insurmountable problems, we ask that you speak with the Headteacher. If your child is asthmatic, diabetic, extremely allergic or has epilepsy, you will be asked to complete a medical form, providing all relevant information, and provide us with emergency / preventative treatment for use in school.



SAFEGUARDING

We have a legal duty to ensure our children are not at risk from neglect or abuse. All our staff and governors are trained in child protection procedures, and we will investigate any disclosure. Your child's safety and wellbeing are our first concern




FOOD AND DRINK

We promote healthy eating and ask that children bring either a piece of fruit or piece of vegetable for their morning snack. We are a member of the School Fruit and Vegetables Scheme and so pupils in EYFS, Year 1 and 2 are offered fresh fruit at break-time. We are a “no nuts” school and kindly ask that nuts are not brought into school. We advise each child also brings a water bottle too.

Milk is available to all pupils via the Cool Milk Scheme. This is free for all under-fives and subsidised for pupils aged five and over. If you would like your child to have milk, please register at www.coolmilk.com/register.

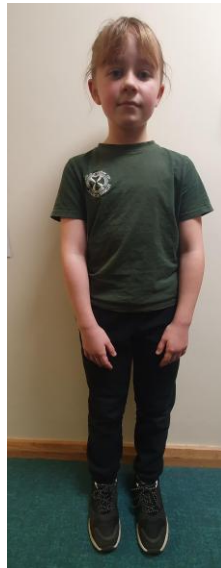
At lunchtimes children eat either a packed lunch or a hot meal in the school hall. All hot meals are provided by Relish and cooked daily offsite at one of our other trust schools. All children in EYFS, Year 1 and 2 are entitled to free dinners.

A copy of the current menu is available from the school office.





SCHOOL UNIFORM



Standard Uniform

- ❖ Dark green sweatshirt, cardigan or fleece
- ❖ White polo shirt or white shirt/blouse
- ❖ Grey trousers/shorts, skirt or pinafore
- ❖ Green and white gingham dress, for when the weather is warmer
- ❖ Sensible black shoes (not trainers)

Fleece, sweatshirts, cardigans, polo shirts and T-shirts with the school emblem embroidered on them are available to purchase online from www.myclothing.com

Second Hand Uniform can be purchased via our PTA. Please speak to the school office.

You are free to purchase non-logo items of clothing, such as trousers, skirts, white polo shirts, from stockists of your own choice.

P.E. Kit

On PE days, children are required to bring their PE kit to school to change into.

- ❖ Dark green T-shirt (with a logo or without)
- ❖ Black shorts/leggings/jogging trousers
- ❖ Plimsolls (indoor)
- ❖ Trainers (outdoor)
- ❖ Suitable PE bag

ADDITIONAL INFORMATION

DROPPING CHILDREN OFF AT SCHOOL AND COLLECTING THEM

The school car park is for staff only, as it is also a main throughfare for the children in the mornings and their safety is paramount.

If you are parking on the main road, please be considerate of our neighbours and avoid blocking their access. You may like to consider walking or cycling with your child to school, if there is a safe route. Children must wear a helmet if they cycle to school. Cycle and Scooter racks are provided. At home-time you are invited to stand and wait for your child/ren inside the school grounds. Gates will be open five minutes before the end of the day.

AND FINALLY ...

Thank you for taking the time to read our prospectus. We hope that you have found it informative and that it has given you an insight into our wonderful school.

If you would like to find out more about any aspect of school life at St Mary's C of E Primary School, please visit our comprehensive website at www.st-marys-school.co.uk

You can also contact us by ringing 01 664 562500 or by emailing office@stmarys.risemat.co.uk

We look forward to both welcoming and working in partnership with you.