



Early Years Foundation Stage (EYFS)

Risk Assessments

SEVERITY RATING		LIKELIHOOD RATING		Severity x Likelihood = Risk Factor	
5	Death/ Permanent disability	5	Will almost certainly happen.	Factor	Risk Assessment
4	Serious injury/long term sickness	4	Highly likely to happen.	16-25	Unacceptable! Requires immediate attention.
3	Temporary disability 3-day Absence	3	Possible.	10-15	A high priority for action.
2	Required medical attention.	2	Might/less likely.	6-9	Medium risk – do something as soon as possible
1	Minor injury e.g. bruise, graze	1	Remote possibility	3-5	Low priority - examine practicality of change.
				1-2	Low risk – no further action required.

Heading	Hazard	Likely injuries/loss	Controls Procedures and precautions currently in place	Severity (S)	Likelihood (L)	Risk rating (S x L)	Further actions required?	
							Yes	No
Doors	Injury caused by opening and closing doors.	Cuts, fractures, bruises to fingers and/or other body parts.	Double handles on internal doors. All doors to be held back securely when necessary. All doors have finger protectors fitted to the hinge side. Warn children about the dangers of trapping fingers in doors. Staff supervision. Paediatric First aid provision available at all times.	5	1	5		
Safe use of www	Accessing/viewing inappropriate content or being contacted by a stranger.	Emotional stress and upset. Loss of privacy	Children must use device within range of a responsible adult. Children are taught to only use approved websites.	4	1	4		

			Staff to monitor use of www devices. Staff to only upload age appropriate applications. All online hardware to be protected by filtering and screening software. School to operate key log in software to monitor internet searches.					
Food hygiene	Contamination of food and drink through poor hygiene (dirty hands/surfaces) causing illness.	Vomiting, allergic reaction, skin or internal irritation.	Clear visible instructions for hand washing. Ensure all children wash hands before eating, baking. Ensure surfaces are disinfected before they are used for baking. Ensure supplies of toilet roll, paper towels and soap are maintained. Different sinks for the washing of hands, resources and food/drink preparation. Attention given to use by dates. All fruit and vegetables washed and prepared before	3	1	3		

			being made available to children. Milk is refrigerated. Fridge operates efficiently and low temperature is maintained. Ensure clean drinking water is accessible at all times. Paediatric First aid provision available at all times.					
Supervision	Insufficient supervision for the activities taking place. Insufficient qualified First aiders.	Accidents and injuries.	Minimum of one member of staff in closed rooms. If staff not available, close specific areas or activities down. A suitably equipped first aid box available at all times. Paediatric First aid provision available at all times.	5	1	5		
Bodily fluids	Contact with potentially hazardous bodily fluids causing infection.	Illness, skin or internal irritation	Ensure that anyone not involved in cleaning up the spillage is removed from the immediate area, especially pupils. Disposable and protective gloves and aprons to be worn.	3	1	3		

			Check that all affected areas have been thoroughly cleared and disinfected. Dispose of contaminated materials carefully. Double bag all materials contaminated by bodily fluids, before disposal in yellow bags. Wash hands and forearms thoroughly. Paediatric First aid provision available at all times.					
Poisoning (cleaning materials)	Cleaning materials which may be ingested, inhaled or come into contact with skin causing poisoning or irritation.	Death, vomiting, illness, skin or internal irritation	All hazardous materials are covered by COSHE and kept in cleaning cupboard which is to be kept locked during session's times. Washing up liquid/ surface spray to be kept in staff kitchen, doors secured with doubled handle. Children not to be allowed in kitchen. Paediatric First aid provision available at all times.	5	1	5		
Medicines	Medicines which could be taken inappropriately	Death illness	All medicines prescribed kept locked in the Medicines cupboard in the stock cupboard, under the	5	1	5		

	causing overdose or poisoning.		supervision of Sally Peberdy/Samantha Sanders Medicines to be administered by staff must have a written permission form completed by parents/ carers. Forms to be kept and maintained by Sally Peberdy/Samantha Sanders Written records of medicines administered to be kept by Sally Peberdy/Samantha Sanders Paediatric First aid provision available at all times.					
Toilet/Shower Area	Slipping due to water spillages and the spread of germs.	Bruises, cuts, vomiting, illness.	Toilet area to be monitored throughout the day. Toilets to be cleaned by Reception staff during the day when necessary. Daily cleaning to be carried out by school cleaners. Water spillages to be mopped up immediately by Reception staff using the school cleaners' mop and bucket.	1	3	3		

			Soap supplies to be maintained by school cleaners. Children to be taught how to wash hands, flush toilets. Paediatric First aid provision available at all times.					
Staff only areas	Children entering 'staff only' areas and accessing materials or equipment not designed for use by children.	Burns, scalds, cuts, bruises	Children are not allowed in the staff kitchen, store-rooms or staff toilet. Pupils are supervised by a member of staff at all times. Staff areas are kept clear and tidy and anything potentially dangerous is kept out of children's reach. Paediatric First aid provision available at all times.	4	1	4		
Escaping children	Children 'escaping' from the Foundation Stage Unit.	Death serious injury child getting lost	All doors into school have high fastenings/handles or padlocks. While the outside doors are open at the start and end of the school day, staff are vigilant in watching the doors and in supervising the children.	5	1	5		

			Parents are advised to hand their child over to their child's teacher at the start of the school day, and to wait until their child is dismissed from the step before taking them home. Members of staff will only dismiss children to their parent/carer or to an adult named by the parent/carer. Paediatric First aid provision available at all times.					
Play materials	Play materials causing irritation and/or allergic reaction ie bubble bath, shaving foam, corn flour, soil.	Vomiting, skin irritation, breathing difficulties, choking.	Adequate supervision at all times. All staff to be aware of children's individual allergies, skin conditions, etc. Ensure reputable products are used and manufacturer's instructions are followed. Paediatric First aid provision available at all times.	2	2	4		

Plants	Plants causing poisoning, irritation and/or allergic reaction	Vomiting, skin irritation, breathing difficulties, choking.	Ensure that there are no unsafe plants. Ensure that children are aware of the dangers of eating unknown plants. Ensure children have close supervision during gardening activities. Paediatric First aid provision available at all times.	5	1	5		
Electricity	Children suffering an electric shock as a result of putting fingers into sockets or touching damaged cables.	Electric shock, death, burns.	Ensure electric sockets are covered with socket protectors and cables kept tidy. Visually inspect leads for damage (do not use damaged equipment). All electric equipment to be checked annually. Paediatric First aid provision available at all times.	5	1	5		

Risk Assessments for Play Equipment /Materials

Risk	Hazard	Likely injuries/loss	Controls Procedures and precautions currently in place	Severity (S)	Likelihood (L)	Risk rating (S x L)	Further actions required?	
							Yes	No
General	Collision with fixed or portable equipment including cables or other pupils/adults causing injuries. Tripping/slipping over resources on the floor.	Cuts, bruises, sprains, strains, fractures.	Activities organised so as to reduce the risk of collision with other pupils, equipment or structures. Account is taken of fire exits, doorways and thoroughfares. Pupils are supervised by a member of staff at all times. Children are reminded to walk while inside school and to keep walking spaces clear. Children taught how to tidy away equipment after use. All equipment is safely stored when not in use. Standing on furniture is not permitted.	2	2	4		
Water	Water on, floor causing slips, trips or falls.	Cuts, fractures, bruises,	Adequate supervision at all times.	2	2	4		

			Containers and toys for water are cleaned with a suitable mild disinfectant. Adequate supervision at all times. Paediatric first aid provision available at all times.					
Sand	Sand causing slips, trips or falls.	Cuts, fractures, bruises, sprains, strains,	Adequate supervision at all times. Staff ensure that the area is kept free of spillages through good housekeeping and by encouraging pupils to be tidy. Children trained to sweep up spillages. Adults and children walk indoors at all times. The floor surface is non slip and easy to clean. Paediatric first aid provision available at all times.	2	2	4		
Sand	Sand in eyes	Eye damage, eye irritation.	Adequate supervision at all times. Children are warned of the dangers of throwing or flicking sand.	2	2	4		

			Paediatric first aid provision available at all times.					
Sand	Bacteria in sand Sand being ingested – hand to mouth contact or eating of sand.	Infection Vomiting	Sand is changed periodically or when known to be contaminated. Only 'Children's Play Sand' from reputable companies is used. Containers and toys for sand are cleaned with a suitable mild disinfectant. Adequate supervision at all times. Children taught not to eat sand. Paediatric first aid provision available at all times.	3	1	3		
Malleable Materials	Clay, play-dough gloop on the floor causing slips, trips or falls.	Cuts, fractures, bruises, sprains, strains,	Adequate supervision at all times. Staff ensure that the area is kept free of spillages through good housekeeping and by encouraging pupils to be tidy. The floor surface is non slip and easy to clean.	2	2	4		

			Paediatric first aid provision available at all times.					
Malleable Materials	Bacteria in clay, play dough, gloop. Malleable materials being ingested – Hand to mouth contact	Infection Vomiting	Play dough and gloop changed for the beginning of each session. Malleable materials changed when contaminated. Containers and equipment to be regularly cleaned with a suitable mild disinfectant. Adequate supervision at all times. Paediatric first aid provision available at all times.	3	1	3		
Paint	Paint/ paste floor causing slips, trips or falls.	Cuts, fractures, bruises, sprains, strains,	Adequate supervision at all times. Staff ensure that the area is kept free of spillages through good housekeeping and by encouraging pupils to be tidy. The floor surface is non slip and easy to clean.	2	2	4		
Large Bricks	Trips, dropping of bricks, trapping fingers, falling bricks, being hit	Cuts, fractures, bruises, sprains,	Bricks to be closely supervised at all times.	2	2	4		

	accidentally and non accidentally by bricks.	strains, trap injuries	Children trained to pack away bricks correctly. Children not allowed to build above head height. Children aware and use bricks correctly. Paediatric first aid provision available at all times.					
All Areas	Manual handling of water, sand and large construction including boxes of resources.	Back injuries, sprains and strains, cuts, bruises, concussion and fractures.	Ensure children are made aware of risks and are taught to use resources carefully and safely. Staff aware of pupil's developmental stage and supervise accordingly. Water baths are not moved unless majority of water has been emptied. Water is removed in small quantities using a bucket, into the nearby sink. Water and sand trays are moved by a minimum of two members of staff.	3	1	3		
Tools	Tools injuring self and others including impaling,	Death,	Adequate supervision at all times.	5	1	5		

	stabbing (deliberate or accidental) or cuts.	haemorrhage, bruising, cuts and grazes.	Children instructed in appropriate use. Children taught how to carry scissors safely. Children encouraged to practise and refine skills. Children aware that paperclips, staples and tacks have sharp ends. Warn children of the dangers of tape dispensers and pencil sharpeners. Children involved in risk assessment procedures. Only round-ended scissors available to children. Scissors stored handles-up or lying flat. Pencils not sharpened at both ends. Regularly check equipment is in working order. Paediatric first aid provision available at all times.					
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Small Equipment	Pupils placing food, toys or small items in their mouths	Death, asphyxiation, choking or poisoning.	Adequate supervision at all times.	5	1	5		
	Pupils placing small items in their nose or ears which then become stuck.	Damage, irritation, infection.	Ensure children are seated when eating. Ensure all staff are aware of individual children's allergies and ensure no contact is made. Children are taught not to put toys in their mouths, noses or ears. Only toys which are good quality, non-toxic and appropriate for the age of the children are used. Pen tops have safety ventilation holes. All play equipment and toys are purchased from reputable suppliers and are regularly inspected for defects and contamination. Any defective items are removed immediately. Paediatric First aid provision available at all times.	2	2	4		
Large Equipment	Finger traps in toys and equipment	Bruising	All apparatus is constructed, assembled, used and maintained in line with the manufacturer's instructions.	1	1	1		
	Sharp edges on equipment causing cuts or scratches	Haemorrhage, infection	All play equipment and toys are regularly inspected for defects.	2	1	2		

			Any worn or damaged items are removed immediately. This ensures the equipment is free from splinters, and is of a smooth construction. Pupils are supervised by a member of staff at all times. Paediatric first aid provision available at all times.					
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Risk Assessments for Outdoor Play

Risk ref. no.	Hazard	Likely injuries/loss	Controls Procedures and precautions currently in place	Severity (S)	Likelihood (L)	Risk rating (S x L)	Further actions required?	
							Yes	No
Fence Gates	Insecure gates, fences or walls allowing intruders access or children to get out.	Death serious injury child getting lost	The Reception Outdoor Area has a 6 ft fence around its perimeter. External doors locked during the school day.	5	1	5		

			Exits supervised by Reception staff at the beginning and end of the school day. See procedures for collection of children. Pupils supervised by a member of staff at all times.					
Outdoor Area	Hazardous materials or substances being left in the outdoor area (glass, needles or other rubbish, faeces [from cats, dogs, foxes, etc] causing cuts, wounds or contamination.	Cuts, puncture wounds, infection	The member of staff responsible for the outdoor day checks for and removes any hazards before the children go outside. Pupils supervised by a member of staff at all times. Paediatric first aid provision available at all times.	3	1	3		
Fixed Equipment	Faulty or damaged fixed equipment causing falls, trips or collisions.	Fractures, cuts, scratches, bruises, sprains, strains and splinters.	The member of staff responsible for setting up the outdoor area will check fixed equipment for damage before the children arrive. Regular inspections of equipment will be recorded.	3	1	3		

			All timber structures should be free from splinters and jagged edges. Timber should be smooth cut and clean. Pupils are supervised by a member of staff at all times.					
Portable /fixed Equipment	Children climbing and falling from fixed or portable equipment causing injury.	Fractures, head injuries, grazes, bruises, sprains, strains	Pupils are supervised by a member of staff at all times; staff are vigilant in watching how children use the equipment and stop any dangerous practice. Account is taken of wet or slippery surfaces.					
Portable /fixed Equipment	Collision with fixed or portable equipment or other pupils/adults causing injuries	Grazes, bruises, sprains, strains.	Activities are organised so as to reduce the risk of collision with other pupils, equipment or structures. Account is taken of doorways and thoroughfares. Pupils are supervised by a member of staff at all times. Children are reminded to look where they are going	2	2	4		

			and to watch out for other people. All equipment is safely stored when not in use. First Aid provision – including use of ‘cold-packs’.					
Surfaces	Uneven or slippery surfaces causing trips and falls	Grazes, bruises, sprains, strains.	Activities are organised taking uneven surfaces into account. The site supervisor is made aware of any areas of particular concern including icy patches in winter. Children are not allowed to play on icy surfaces. Pupils are supervised by a member of staff at all times.	2	2	4		
Contamination	Bacteria from mini-beasts, in soil, mud, dirt, sand or water being ingested – hand to mouth contact or drinking contaminated water.	Infection	Pupils are supervised by a member of staff at all times. Children wash their hands after handling mini-beasts and before eating or drinking. Toys and equipment are washed regularly and when they appear dirty.	2	2	4		
Portable /fixed Equipment	Finger traps in toys and equipment	Bruising	All apparatus is constructed, assembled,	1	1	1		

	Sharp edges on equipment causing cuts or scratches	Haemorrhage, infection	used and maintained in line with the manufacturer's instructions. All play equipment and toys are regularly inspected for defects. Any worn or damaged items are removed immediately. This ensures the equipment is free from splinters, and is of a smooth construction. Pupils are supervised by a member of staff at all times.	2	1	2		
Weather	Children burning in the sun and becoming dehydrated. Cold, wet or windy weather causing falls or slips. Children becoming too cold or wet.	Sunburn, broken bones, bruises, dehydration, hyperthermia	Ensure children are dressed appropriately for outdoor play (sun hats, Wellingtons, rain coats, waterproofs, sun cream). Provide shade during sunny weather. Limit the time spent in full sun. Encourage children to drink frequently. Encourage children to move frequently to limit the effects of cold weather. Change children out of wet clothes as soon as is practical.	3	1	3		

Bites and stings	Being bitten or stung	Anaphylactic shock, allergic reaction, irritation	Check outside area for nests. Ensure bins are emptied regularly to minimise its attraction for wasps. Talk to the children about the dangers of certain insects and how to minimise risks.	3	1	3		
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